



Douglas Public Schools

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School Committee Agenda Item Summary

Date: June 15, 2022
Prepared By: Cortney Keegan, Business & Operations Manager
Reviewed By: Paul Vieira, Superintendent of Schools
Subject: **Whitin Community Center Agreement – Before/After School Program**

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Background

Whitin Community Center, is a non-profit located in Whitinsville and has been providing a before and after school program for students of Douglas parents for a number of years. Their program is conveniently located in the Primary School. They utilize two classrooms with adjoining bathrooms and have use of the gym several times per week. They also utilize the playground which is located directly outside the area of the school building that they utilize.

Discussion/Analysis

We recommend the fee of \$10,000. Previously the fee was \$6,500. Whitin Community Center provides a program that is beneficial for the parents and students. It is conveniently located within our schools which provides for ease of transition for the students and convenience for parents to pick up their children at the end of the day.

The Whitin Community Center staff and Primary School staff consistently work collaboratively throughout the school year.

Financial Impact

The revenue received is spent on facility needs within the Primary School.

Recommendation

If the School Committee is in agreement, the following motion is recommended for approval:

MOVE to approve the Whitin Community Center license fee of \$10,000 for the 2022 - 2023 school year for use of the Douglas Primary School for the before and after school care program.

Attachments

FY 2023 Agreement

Excellence in Education

LICENSING AGREEMENT
BETWEEN THE
DOUGLAS PUBLIC SCHOOLS
AND THE
WHITIN COMMUNITY CENTER

The Douglas Public Schools (“Licensor”) and the Whitin Community Center (“Licensee”) agree as follows:

1. Effective July 1, 2022, The Licensor agrees to grant a license to Whitin Community Center, a non-profit located at 60 Main Street, Whitinsville, MA 01588, to utilize Douglas Primary School Classroom # 13 and Classroom # 14 before and after school for a period of one hundred eighty (180) school days for the purpose of operating a before and after school care program commencing with the 2022 - 2023 school year. The playground is available for use by the program. Use of the Gym for programmatic activities is also allowed 2-3 times per week or as otherwise allowable by the Primary School Principal as space is made available. Before care hours will be 6:30 a.m. to school beginning and after care will be 2:00-6:00 p.m. with provision made for half-days as listed on the school calendar. The space may only be used for this purpose. The fee for this utilization will be \$10,000 per year, payable in two installments. The first installment of \$5,000 will be due in January 2023 and the second installment of \$5,000 will be due in May 2023.
2. The Licensee understands that the use of the facility is limited exclusively to the uses referred to above. The Licensee may not assign its right to use the facility to another organization. The licensing agreement is revocable at will. However, absent unusual circumstances, the intent of the Licensor is to provide the Licensee this license for a one (1) year period.
3. The Licensee is responsible for providing evidence to the school district that it is licensed to provide before and after school programming for school aged children and a group childcare/preschool program. The Licensee shall submit to the Licensor prior to commencement of the license, proof of all necessary insurance and proof that all employees and volunteers who have direct and unmonitored contact with children have completed a CORI check and a background fingerprint check. The Licensee will carry and provide proof of General Liability insurance of at least \$1,000,000 Bodily Injury and Property Damage Liability per occurrence/\$3,000,000 aggregate. The Town of Douglas should be named as “Additional Insured”.
4. The maintenance expenses directly related to actions of the Licensee will be charged to the licensee monthly at a rate set annually.

