



Douglas Public Schools

21 Davis Street, Douglas, MA 01516 (508) 476-7901 FAX (508) 476-3719 www.douglasps.net

SCHOOL COMMITTEE REPORT

ACCOUNTS PAYABLE WARRANTS APPROVED

WARRANT: 24SCHL22
WARRANT DATE: 12/10/2021

<u>BATCH NUMBER</u>	<u>BATCH FUND</u>	<u>AMOUNT</u>
608	Food Service	\$ 6,030.52
616	FY22 Project Bread Breakfast Back To School Grant/Food Service	1,720.96
617	Food Service	1,508.92
Wire	Food Service	32.48
WARRANT TOTAL		\$ 9,292.88

Excellence in Education

TOWN OF DOUGLAS



Dept: **FOOD SERVICE**
Date: November 29, 2021
Munis: 02015
Batch #: 608
Warrant #: 24SCHL22 12/10/2021

Vendor #:	Vendor Name	Invoice #:	Amount	Reference
202 4	inf-out attached			
621 30				
2,177 11				
896 17				
20 11				
329 81				
62 40				
32 91				
020				
6,030 52				
TOTAL			\$6,030.52	

[Signature]
Superintendent of Schools

[Signature]
Business Manager

[Signature]
School Committee

School Committee

School Committee

School Committee

School Committee

11/24/2021 10:41
9824sbou

Town of Douglas
INVOICE ENTRY PROOF LIST

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CLERK: 9824sbou BATCH: 608

NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2353 00001 DUVA DISTRIBUTER	114007 25040403		159378	24SCHL22	122.60	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	122.60	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD							
2353 00001 DUVA DISTRIBUTER	114008 25040650		159379	24SCHL22	201.50	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	201.50	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD							
2353 00001 DUVA DISTRIBUTER	114009 25040651		159380	24SCHL22	84.73	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	84.73	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD							
1132 00001 NEW ENGLAND ICE	114010 5512132012		159381	24SCHL22	119.80	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	119.80	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:DRINK							
1132 00001 NEW ENGLAND ICE	114011 5512131315		159382	24SCHL22	236.49	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	236.49	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:DRINK							
1132 00001 NEW ENGLAND ICE	114012 5512132015		159383	24SCHL22	191.97	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	191.97	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:DRINK							
1132 00001 NEW ENGLAND ICE	114013 5512132014		159384	24SCHL22	155.46	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	155.46	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD							
1132 00001 NEW ENGLAND ICE	114014 5512132013		159385	24SCHL22	132.41	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	132.41	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:DRINK							

CLERK: 9824sbou BATCH: 608 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
3558 00001 COSTA FRUIT & PR	114015 4599218		159386	24SCHL22	102.75	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	102.75	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD							
3558 00001 COSTA FRUIT & PR	114016 4599216		159387	24SCHL22	123.80	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	123.80	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD							
10243 00002 HUBERT COMPANY,	114017 537463B1		159388	24SCHL22	106.96	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 55800	106.96	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:KITCHEN SUPPLIES							
9294 00001 GORDON FOOD SERV	114018 214670152		159389	24SCHL22	120.15	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	120.15	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD & DRINK							
9294 00001 GORDON FOOD SERV	114019 214670155		159390	24SCHL22	202.68	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	120.15	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD & KITCHEN SUPPLIES				02015 55800	82.53	1099:	
3530 00000 THURSTON FOODS I	114020 1045763		159391	24SCHL22	621.89	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	621.89	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD & DRINK							
3530 00000 THURSTON FOODS I	114021 1042721		159392	24SCHL22	2,172.81	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	2,172.81	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD & DRINK							
3530 00000 THURSTON FOODS I	114022 1045762		159393	24SCHL22	896.43	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	896.43	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD & DRINK							

CLERK: 9824sbou BATCH: 608 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1911 00000 MANSFIELD PAPER	114023 441331		159394	24SCHL22	20.19	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 55800	20.19	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:KITCHEN SUPPLIES							
1911 00000 MANSFIELD PAPER	114024 442474		159395	24SCHL22	322.56	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 55800	322.56	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:KITCHEN SUPPLIES							
1992 00001 W.B. MASON COMPA	114026 224978476	30800520	159397	24SCHL22	62.40	.00	26.99		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54200	62.40	1099:	
ACCT 10000	DEPT 308 DUE 12/10/2021	DESC:OFFICE SUPPLIES							
639 00000 GOOD AS GOLD COF	114027 388542		159398	24SCHL22	32.94	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 55800	32.94	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:KITCHEN SUPPLIES							
20 APPROVED UNPAID INVOICES					TOTAL		6,030.52		
20 INVOICE(S)					REPORT POST TOTAL		6,030.52		

TOWN OF DOUGLAS

Dept: **FY22 PROJECT BREAD BREAKFAST BACK TO SCHOOL GRANT/
FOOD SERVICE**

Date: November 29, 2021

Munis: SEE ATTACHED

Batch #: 616

Warrant #: 24SCHL22 12/10/2021



Vendor #:	Vendor Name	Invoice #:	Amount	Reference
	<i>MUNIS print-out attached</i>			
TOTAL			\$1,720.96	

[Handwritten Signature]

Superintendent of Schools

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Business Manager

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School Committee

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11/29/2021 10:09 | Town of Douglas
 9824sbou | INVOICE ENTRY PROOF LIST

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CLERK: 9824sbou BATCH: 616 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
10243 00002 HUBERT COMPANY, 538070	114035	30008158	159406	24SCHL22	1,720.96	.00	645.00		
CASH 01001 2022/06 ACCT 10000 DEPT 300	INV 12/10/2021 DUE 12/10/2021	SEP-CHK: N	DISC: .00			02015 58500 29430422 58500	52.05	1099:	
1 APPROVED UNPAID INVOICES			TOTAL		1,720.96				
1 INVOICE(S)			REPORT POST TOTAL		1,720.96				

CLERK: 9824sbou BATCH: 617 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2353 00001 DUVA DISTRIBUTER	114036 25040887		159407	24SCHL22	16.90	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	16.90	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD							
2353 00001 DUVA DISTRIBUTER	114037 25040886		159408	24SCHL22	57.60	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	57.60	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD							
2353 00001 DUVA DISTRIBUTER	114038 25040885		159409	24SCHL22	27.65	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	27.65	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD							
3530 00000 THURSTON FOODS I	114039 1048103		159410	24SCHL22	1,102.18	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	1,102.18	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD & DRINK							
3558 00001 COSTA FRUIT & PR	114040 4602283		159411	24SCHL22	277.60	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54900	277.60	1099:	
ACCT 10000	DEPT 300 DUE 12/10/2021	DESC:FOOD							
1992 00001 W.B. MASON COMPA	114041 225089655	30800520	159412	24SCHL22	26.99	.00	.00		
CASH 01001	2022/06 INV 12/10/2021	SEP-CHK: N	DISC: .00			02015 54200	26.99	1099:	
ACCT 10000	DEPT 308 DUE 12/10/2021	DESC:OFFICE SUPPLIES							
6 APPROVED UNPAID INVOICES					TOTAL		1,508.92		
6 INVOICE(S)					REPORT POST TOTAL		1,508.92		

TOWN OF DOUGLAS



Dept: FOOD SERVICE

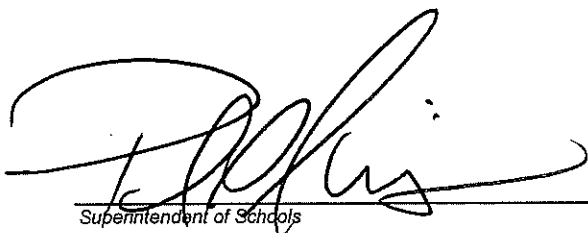
Date: December 1, 2021

Munis: 02012-25377

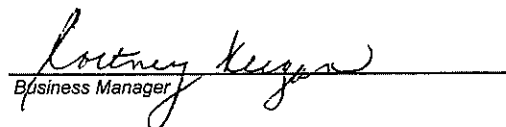
Batch #: WIRE TRANSFER

Warrant #: 24SCHL22 12/10/2021

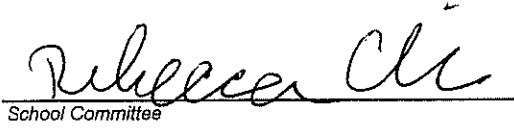
Vendor #:	Vendor Name	Invoice #:	Amount	Reference
	<i>MUNIS print-out attached</i>			
966	DEPT OF REVENUE	11/30/21	32.48	
TOTAL			\$32.48	



 Superintendent of Schools



 Business Manager



 School Committee

 School Committee

 School Committee

 School Committee

 School Committee



< TOWN OF DOUGLAS

Meals Tax Form ST-MAB-4 - Confirmation

- **Return Confirmation Number:** 1-677-224-128
- **Submitted Date and Time:** 12/1/2021 6:40:51 AM
- **Taxpayer Name:** DOUGLAS SCHOOL LUNCH PROGRAM
- **Account ID:** MLS-10797955-007
- **Amount Due:** \$32.48
- **Return Period:** 11/30/2021

Your return has been filed successfully. You will receive an email shortly containing this confirmation number and other details. Please print this page and save the confirmation number above for your records. Please **do not** mail in a paper return. The amount above is for the tax due on this return. If your return is filed and/or paid late, you may be subject to additional penalties and/or interest charges.

View Your Submission

You can view details about your submission any time by logging into your MassTaxConnect account, selecting the **More...** tab, and clicking the **Search Submissions** link under the **Submissions** section. Submissions in a status of *Submitted* can be viewed and deleted by clicking the corresponding hyperlinks. Depending on the submission type, you may also have an *Edit* hyperlink which allows you to make changes to the submission.

Contact Us

If you need further assistance, please contact the Department of Revenue at (617) 887-6367 or toll-free in Massachusetts at (800) 392-6089. Business hours are Monday through Friday, 9:00 a.m. to 4:00 p.m.

OK

Print Confirmation

Pay by Credit Card

ST-MAB-4 – Sales Tax on Meals, Prepared Food and All Beverages Return

Account ID Number MLS-10797955-007	Tax Filing Period Nov 30, 2021
1. Gross receipts from the sale of meals, including food and non-alcoholic beverages. (Do not include non-alcoholic beer.)	5,097.45
2. Gross receipts from sale of alcoholic beverages. (Include non-alcoholic beer.)	0.00
3. Total gross receipts. Add lines 1 and 2.	5,097.45
4. Total charged for tax-exempt meals.	4,633.40
5. Total taxable receipts. Subtract line 4 from line 3.	464.05
6. State tax due. Multiply line 5 by .0625.	29.00
7. Local tax due. Multiply line 5 by .0	3.48
8. Total amount due with this return.	32.48

Period End

Summary By Location Sold

11/1/2021 thru 11/30/2021

Days Served: 19

Combined Totals - Douglas High School, Douglas Middle School, Douglas Primary School, Douglas Elementary

Student Sales:	Breakfast		Lunch		Combined \$ Amount
	Qty	\$ Amount	Qty	\$ Amount	
Free Meals	815	0.00	2,007	0.00	0.00
Reduced Meals	77	0.00	244	0.00	0.00
Full Meals	2,185	0.00	7,102	0.00	0.00
Meal Sub-Totals	3,077	0.00	9,353	0.00	0.00
Ala Carte	232	149.85	4,619	4,483.55	4,633.40
Sales Tax		0.00		0.00	0.00
STUDENT TOTALS:		\$149.85		\$4,483.55	\$4,633.40
Adult Sales:					
Meals	5	10.00	64	240.00	250.00
Ala Carte	31	28.10	128	185.95	214.05
Sales Tax		2.71		29.95	32.66
ADULT TOTALS:		\$40.81		\$455.90	\$496.71
TOTAL SALES:		\$190.66		\$4,939.45	\$5,130.11

Tax
→ 32.4

Prepayments Received:	\$ Breakfast	\$ Lunch	\$ Combined
Cash Prepayments	105.05	932.98	1,038.03
Check Prepayments	15.00	140.00	155.00
Credit Prepayments	0.00	0.00	0.00
TOTAL PREPAYMENTS:	\$120.05	\$1,072.98	\$1,193.03

CASH RECONCILIATION	\$ Combined
Total Sales	5,130.11
- Accounts Charged	4,972.08
= Cash Sales	158.03
+ Prepayments Received	1,193.03
- Refunds	0.00
= Machine Balance	1,351.06
- Cash in Drawer	1,351.51
DRAWER IS	OVER \$0.45