



Douglas Public Schools

21 Davis Street, Douglas, MA 01516 (508) 476-7901 FAX (508) 476-3719 www.douglasps.net

SCHOOL COMMITTEE REPORT

ACCOUNTS PAYABLE WARRANTS APPROVED

WARRANT: 22SCHL22
WARRANT DATE: 11/24/2021

<u>BATCH NUMBER</u>	<u>BATCH FUND</u>	<u>AMOUNT</u>
587	School Choice/Food Service	\$ 455.04
588	Food Service	4,996.97
590	Food Service	12,033.24
592	FY22 Project Bread Breakfast Back To School Grant/Food Service	4,226.96
Wire	Food Service	35.97
WARRANT TOTAL		\$ 21,748.18

Excellence in Education

11/15/2021 15:23 | Town of Douglas
 9824sbou | INVOICE ENTRY PROOF LIST

| P 2
 | apinvent

CLERK: 9824sbou BATCH: 587 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
687 00001 HANNAFORD BROS.	113692	34001436	159062	22SCH22	383.04	.00	1,578.99		
	P9306009Q0164SS8M								
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N	DISC: .00		02045 55810	383.04	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:FAMILY CONSUMER SCIENCE SUPPLIES						
687 00001 HANNAFORD BROS.	113693		159063	22SCH22	72.00	.00	.00		
	P9306008P0164SS5P								
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N	DISC: .00		02015 54900	72.00	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:DRINK						
2 APPROVED UNPAID INVOICES					TOTAL	455.04			
2 INVOICE(S)					REPORT POST TOTAL	455.04			

11/16/2021 08:47
9824sbou

Town of Douglas
INVOICE ENTRY PROOF LIST

P 2
|apinvent

CLERK: 9824sbou BATCH: 588

NEW INVOICES

VENDOR REMIT NAME		DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2353	00001 DUVA DISTRIBUTER	113702 25039940		159072	22SCHL22	92.95	.00	.00		
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N		DISC: .00		02015 54900	92.95	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:FOOD							
2353	00001 DUVA DISTRIBUTER	113703 25040179		159073	22SCHL22	139.78	.00	.00		
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N		DISC: .00		02015 54900	139.78	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:FOOD							
1132	00001 NEW ENGLAND ICE	113704 5512129913		159074	22SCHL22	455.91	.00	.00		
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N		DISC: .00		02015 54900	455.91	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:FOOD & DRINK							
1132	00001 NEW ENGLAND ICE	113705 5512129914		159075	22SCHL22	191.33	.00	.00		
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N		DISC: .00		02015 54900	191.33	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:DRINK							
1132	00001 NEW ENGLAND ICE	113706 5512130614		159076	22SCHL22	434.20	.00	.00		
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N		DISC: .00		02015 54900	434.20	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:DRINK							
1132	00001 NEW ENGLAND ICE	113707 5512129911		159077	22SCHL22	149.25	.00	.00		
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N		DISC: .00		02015 54900	149.25	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:DRINK							
1132	00001 NEW ENGLAND ICE	113708 5512130612		159078	22SCHL22	165.01	.00	.00		
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N		DISC: .00		02015 54900	165.01	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:FOOD & DRINK							
1132	00001 NEW ENGLAND ICE	113709 5512131314		159079	22SCHL22	491.52	.00	.00		
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N		DISC: .00		02015 54900	491.52	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:FOOD & DRINK							

CLERK: 9824sbou BATCH: 588 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1132 00001 NEW ENGLAND ICE	113710 5512131312		159080	22SCHL22	222.60	.00	.00		
CASH 01001	2022/05 INV 11/24/2021	SEP-CHK: N	DISC: .00			02015 54900	222.60	1099:	
ACCT 10000	DEPT 300 DUE 11/24/2021	DESC:FOOD & DRINK							
1132 00001 NEW ENGLAND ICE	113711 5512131313		159081	22SCHL22	247.37	.00	.00		
CASH 01001	2022/05 INV 11/24/2021	SEP-CHK: N	DISC: .00			02015 54900	247.37	1099:	
ACCT 10000	DEPT 300 DUE 11/24/2021	DESC:FOOD & DRINK							
1132 00001 NEW ENGLAND ICE	113712 5512130613		159082	22SCHL22	192.47	.00	.00		
CASH 01001	2022/05 INV 11/24/2021	SEP-CHK: N	DISC: .00			02015 54900	192.47	1099:	
ACCT 10000	DEPT 300 DUE 11/24/2021	DESC:DRINK							
1132 00001 NEW ENGLAND ICE	113713 5512129912		159083	22SCHL22	294.91	.00	.00		
CASH 01001	2022/05 INV 11/24/2021	SEP-CHK: N	DISC: .00			02015 54900	294.91	1099:	
ACCT 10000	DEPT 300 DUE 11/24/2021	DESC:FOOD & DRINK							
3558 00001 COSTA FRUIT & PR	113716 4591297		159086	22SCHL22	44.50	.00	.00		
CASH 01001	2022/05 INV 11/24/2021	SEP-CHK: N	DISC: .00			02015 54900	44.50	1099:	
ACCT 10000	DEPT 300 DUE 11/24/2021	DESC:FOOD							
3558 00001 COSTA FRUIT & PR	113717 4590248		159087	22SCHL22	61.30	.00	.00		
CASH 01001	2022/05 INV 11/24/2021	SEP-CHK: N	DISC: .00			02015 54900	61.30	1099:	
ACCT 10000	DEPT 300 DUE 11/24/2021	DESC:FOOD							
3558 00001 COSTA FRUIT & PR	113718 4590247		159088	22SCHL22	51.50	.00	.00		
CASH 01001	2022/05 INV 11/24/2021	SEP-CHK: N	DISC: .00			02015 54900	51.50	1099:	
ACCT 10000	DEPT 300 DUE 11/24/2021	DESC:FOOD							
3558 00001 COSTA FRUIT & PR	113719 4593280		159089	22SCHL22	28.50	.00	.00		
CASH 01001	2022/05 INV 11/24/2021	SEP-CHK: N	DISC: .00			02015 54900	28.50	1099:	
ACCT 10000	DEPT 300 DUE 11/24/2021	DESC:FOOD							

11/16/2021 08:47
9824sbou

Town of Douglas
INVOICE ENTRY PROOF LIST

P 4
apinvent

CLERK: 9824sbou BATCH: 588

NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
3558 00001 COSTA FRUIT & PR	113720 4594324		159090	22SCHL22	44.50	.00	.00		
CASH 01001 2022/05	INV 11/24/2021	SEP-CHK: N		DISC: .00		02015 54900	44.50	1099:	
ACCT 10000 DEPT 300	DUE 11/24/2021	DESC:FOOD							
3558 00001 COSTA FRUIT & PR	113721 4593281		159091	22SCHL22	82.45	.00	.00		
CASH 01001 2022/05	INV 11/24/2021	SEP-CHK: N		DISC: .00		02015 54900	82.45	1099:	
ACCT 10000 DEPT 300	DUE 11/24/2021	DESC:FOOD							
3558 00001 COSTA FRUIT & PR	113722 4596363		159092	22SCHL22	1.95	.00	.00		
CASH 01001 2022/05	INV 11/24/2021	SEP-CHK: N		DISC: .00		02015 54900	1.95	1099:	
ACCT 10000 DEPT 300	DUE 11/24/2021	DESC:FOOD							
3558 00001 COSTA FRUIT & PR	113723 4596362		159093	22SCHL22	219.50	.00	.00		
CASH 01001 2022/05	INV 11/24/2021	SEP-CHK: N		DISC: .00		02015 54900	219.50	1099:	
ACCT 10000 DEPT 300	DUE 11/24/2021	DESC:FOOD							
10337 00000 BRITTANY CROWLEY	113724 10-27-21		159094	22SCHL22	100.00	.00	.00		
CASH 01001 2022/05	INV 11/24/2021	SEP-CHK: N		DISC: .00		02015 55811	100.00	1099:7	
ACCT 10000 DEPT 300	DUE 11/24/2021	DESC:10/26/21 SHOE REIMBURSEMENT							
9269 00000 GOODFELLAS TRUCK	113728 2008325		159097	22SCHL22	840.00	.00	.00		W9rcd
CASH 01001 2022/05	INV 11/24/2021	SEP-CHK: N		DISC: .00		02015 57000	840.00	1099:	
ACCT 10000 DEPT 300	DUE 11/24/2021	DESC:DELIVERY FEE							
30 APPROVED UNPAID INVOICES					TOTAL		4,996.97		
30 INVOICE(S)					REPORT POST TOTAL		4,996.97		

CLERK: 9824sbou BATCH: 590 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
3530 00000 THURSTON FOODS I	113738		159108	22SCHL22	856.92	.00	.00		
	1039410								
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N	DISC: .00		02015 54900	856.92	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:FOOD & DRINK						
3530 00000 THURSTON FOODS I	113739		159109	22SCHL22	279.58	.00	.00		
	1036509								
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N	DISC: .00		02015 54900	279.58	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:FOOD						
3530 00000 THURSTON FOODS I	113740		159110	22SCHL22	60.22	.00	.00		
	1036510								
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N	DISC: .00		02015 54900	60.22	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:FOOD						
3530 00000 THURSTON FOODS I	113741		159111	22SCHL22	553.36	.00	.00		
	1042724								
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N	DISC: .00		02015 54900	553.36	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:FOOD & DRINK						
3530 00000 THURSTON FOODS I	113742		159112	22SCHL22	1,060.56	.00	.00		
	1042722								
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N	DISC: .00		02015 54900	1,060.56	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:FOOD & DRINK						
3530 00000 THURSTON FOODS I	113743		159113	22SCHL22	1,034.66	.00	.00		
	1039411								
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N	DISC: .00		02015 54900	1,034.66	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:FOOD & DRINK						
3530 00000 THURSTON FOODS I	113744		159114	22SCHL22	456.54	.00	.00		
	1036508								
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N	DISC: .00		02015 54900	456.54	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:FOOD						
639 00000 GOOD AS GOLD COF	113745		159115	22SCHL22	12.39	.00	.00		
	387401								
CASH 01001	2022/05	INV 11/24/2021	SEP-CHK: N	DISC: .00		02015 55800	12.39	1099:	
ACCT 10000	DEPT 300	DUE 11/24/2021	DESC:COFFEE POT						

CLERK: 9824sbou BATCH: 590 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1911 00000 MANSFIELD PAPER	113746 440878		159116	22SCHL22	850.41	.00	.00		
CASH 01001	2022/05 INV 11/24/2021	SEP-CBK: N	DISC: .00			02015 55800	850.41	1099:	
ACCT 10000	DEPT 300 DUE 11/24/2021	DESC:KITCHEN SUPPLIES							
1911 00000 MANSFIELD PAPER	113747 440877		159117	22SCHL22	357.74	.00	.00		
CASH 01001	2022/05 INV 11/24/2021	SEP-CBK: N	DISC: .00			02015 55800	357.74	1099:	
ACCT 10000	DEPT 300 DUE 11/24/2021	DESC:KITCHEN SUPPLIES							
1911 00000 MANSFIELD PAPER	113748 441332		159118	22SCHL22	769.69	.00	.00		
CASH 01001	2022/05 INV 11/24/2021	SEP-CBK: N	DISC: .00			02015 55800	769.69	1099:	
ACCT 10000	DEPT 300 DUE 11/24/2021	DESC:KITCHEN SUPPLIES							
4575 00000 GUSTAFSON PLUMBE	113749 39716S		159119	22SCHL22	906.68	.00	.00		
CASH 01001	2022/05 INV 11/24/2021	SEP-CBK: N	DISC: .00			02015 52400	906.68	1099:	
ACCT 10000	DEPT 300 DUE 11/24/2021	DESC:NEW DRAIN ON STEAM GENERATOR FOR THE STEAM KETTLE							
1992 00001 W.B. MASON COMPA	113750 224475348	30800519	159120	22SCHL22	60.06	.00	.00		
CASH 01001	2022/05 INV 11/24/2021	SEP-CBK: N	DISC: .00			02015 54200	60.06	1099:	
ACCT 10000	DEPT 308 DUE 11/24/2021	DESC:TONER							
1992 00001 W.B. MASON COMPA	113751 224265518	30800511	159121	22SCHL22	28.18	.00	59.77		
CASH 01001	2022/05 INV 11/24/2021	SEP-CBK: N	DISC: .00			02015 54200	28.18	1099:	
ACCT 10000	DEPT 308 DUE 11/24/2021	DESC:OFFICE SUPPLIES							
10243 00002 HUBERT COMPANY,	113752 537456	30800516	159122	22SCHL22	1,215.87	.00	223.45		
CASH 01001	2022/05 INV 11/24/2021	SEP-CBK: N	DISC: .00			02015 55800	1,215.87	1099:	
ACCT 10000	DEPT 308 DUE 11/24/2021	DESC:SMALLWARES AND KITCHEN SUPPLIES							
10243 00002 HUBERT COMPANY,	113753 537453	30800515	159123	22SCHL22	1,301.72	.00	46.73		
CASH 01001	2022/05 INV 11/24/2021	SEP-CBK: N	DISC: .00			02015 55800	1,301.72	1099:	
ACCT 10000	DEPT 308 DUE 11/24/2021	DESC:SMALLWARES AND KITCHEN SUPPLIES							

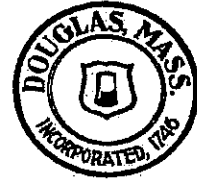
11/16/2021 09:51 | Town of Douglas
 9824sbou | INVOICE ENTRY PROOF LIST

| P 4
 | apinvent

CLERK: 9824sbou BATCH: 590 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
10243 00002 HUBERT COMPANY,	113754 537463	30800517	159124	22SCHL22	1,941.15	.00	543.75		
CASH 01001 2022/05	INV 11/24/2021	SEP-CBK: N	DISC: .00			02015 55800	1,941.15	1099:	
ACCT 10000 DEPT 308	DUE 11/24/2021	DESC:SMALLWARES AND KITCHEN SUPPLIES							
10341 00000 RAQUEL HAMMOND	113755 11-16-21		159125	22SCHL22	287.51	.00	.00		W9rcd
CASH 01001 2022/05	INV 11/24/2021	SEP-CBK: N	DISC: .00			02015 53012	287.51	1099:	
ACCT 10000 DEPT 300	DUE 11/24/2021	DESC:REIMBURSEMENT FOR SERVSAFE CERTIFICATION							
18 APPROVED UNPAID INVOICES			TOTAL		12,033.24				
18 INVOICE(S)			REPORT POST TOTAL		12,033.24				

TOWN OF DOUGLAS



Dept: **FY22 Project Bread Breakfast Back to School Grant/
Food Service**

Date: November 15, 2021

Munis: SEE ATTACHED

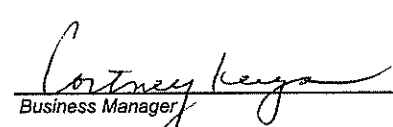
Batch #: 592

Warrant #: 22SCHL22 11/24/2021

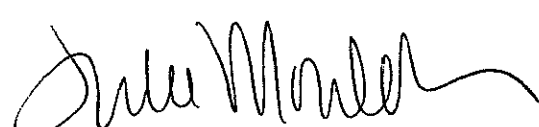
Vendor #:	Vendor Name	Invoice #:	Amount	Reference
	<i>MUNIS print-out attached</i>			
TOTAL			\$4,226.96	



Superintendent of Schools



Business Manager



School Committee

School Committee

School Committee

School Committee

School Committee

11/16/2021 13:22 | Town of Douglas
 9824sbou | INVOICE ENTRY PROOF LIST

| P 2
 | apinvent

CLERK: 9824sbou BATCH: 592 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
-------------------	---------------------	----	---------	---------	------------	---------------	------------	----------	-----

10243 00002 HUBERT COMPANY, 537496	113783	30008158	159153	22SCHL22	4,226.96	.00	2,365.96		
---------------------------------------	--------	----------	--------	----------	----------	-----	----------	--	--

CASH 01001 2022/05	INV 11/24/2021	SEP-CHK: N	DISC: .00			02015 58500	1,226.96	1099:	
ACCT 10000 DEPT 300	DUE 11/24/2021	DESC:FOOD SERVICE EQUIP & SUPPLIES				29430422 58500	3,000.00	1099:	

1 APPROVED UNPAID INVOICES	TOTAL	4,226.96							
----------------------------	-------	----------	--	--	--	--	--	--	--

1 INVOICE(S)	REPORT POST TOTAL	4,226.96							
--------------	-------------------	----------	--	--	--	--	--	--	--

TOWN OF DOUGLAS



Dept: FOOD SERVICE

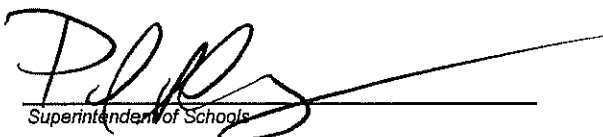
Date: November 15, 2021

Munis: 02012-25377

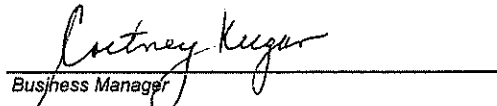
Batch #: WIRE TRANSFER

Warrant #: 21SCHL22 11/18/2021

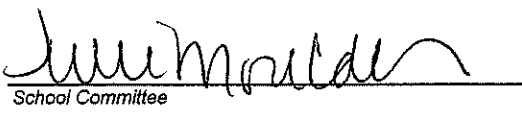
Vendor #:	Vendor Name	Invoice #:	Amount	Reference
	<i>MUNIS print-out attached</i>			
966	DEPT OF REVENUE	10/31/21	35.97	
TOTAL			\$35.97	



 Superintendent of Schools



 Business Manager



 School Committee

 School Committee

 School Committee

 School Committee

 School Committee



< TOWN OF DOUGLAS

Meals Tax Form ST-MAB-4 - Confirmation

- **Return Confirmation Number:** 0-761-082-048
- **Submitted Date and Time:** 11/8/2021 7:43:25 AM
- **Taxpayer Name:** DOUGLAS SCHOOL LUNCH PROGRAM
- **Account ID:** MLS-10797955-007
- **Amount Due:** \$35.97
- **Return Period:** 10/31/2021

Your return has been filed successfully. You will receive an email shortly containing this confirmation number and other details. Please print this page and save the confirmation number above for your records. Please **do not** mail in a paper return. The amount above is for the tax due on this return. If your return is filed and/or paid late, you may be subject to additional penalties and/or interest charges.

View Your Submission

You can view details about your submission any time by logging into your MassTaxConnect account, selecting the **More...** tab, and clicking the **Search Submissions** link under the **Submissions** section. Submissions in a status of *Submitted* can be viewed and deleted by clicking the corresponding hyperlinks. Depending on the submission type, you may also have an *Edit* hyperlink which allows you to make changes to the submission.

Contact Us

If you need further assistance, please contact the Department of Revenue at (617) 887-6367 or toll-free in Massachusetts at (800) 392-6089. Business hours are Monday through Friday, 9:00 a.m. to 4:00 p.m.

OK

Print Confirmation

Pay by Credit Card

ST-MAB-4 – Sales Tax on Meals, Prepared Food and All Beverages Return

Account ID Number	Tax Filing Period
MLS-10797955-007	Oct 31, 2021
1. Gross receipts from the sale of meals, including food and non-alcoholic beverages. (Do not include non-alcoholic beer.)	6,435.80
2. Gross receipts from sale of alcoholic beverages. (Include non-alcoholic beer.)	0.00
3. Total gross receipts. Add lines 1 and 2.	6,435.80
4. Total charged for tax-exempt meals.	5,921.95
5. Total taxable receipts. Subtract line 4 from line 3.	513.85
6. State tax due. Multiply line 5 by .0625.	32.12
7. Local tax due. Multiply line 5 by .0	3.85
8. Total amount due with this return.	35.97

Period End

Summary By Location Sold

10/1/2021 thru 10/31/2021

Days Served: 19

Combined Totals - Douglas High School, Douglas Middle School, Douglas Primary School, Douglas Elementary

Student Sales:	Breakfast		Lunch		Combined \$ Amount
	Qty	\$ Amount	Qty	\$ Amount	
Free Meals	392	0.00	1,617	0.00	0.00
Reduced Meals	43	0.00	193	0.00	0.00
Full Meals	2,059	0.00	8,847	0.00	0.00
Meal Sub-Totals	2,494	0.00	10,657	0.00	0.00
Ala Carte	196	124.40	6,053	5,797.55	5,921.95
Sales Tax		0.00		0.00	0.00
STUDENT TOTALS:		\$124.40		\$5,797.55	\$5,921.95
Adult Sales:					
Meals	3	6.00	55	206.25	212.25
Ala Carte	35	31.55	175	270.05	301.60
Sales Tax		2.71		33.51	36.22
ADULT TOTALS:		\$40.26		\$509.81	\$550.07
TOTAL SALES:		\$164.66		\$6,307.36	\$6,472.02

35.9

Prepayments Received:	\$ Breakfast	\$ Lunch	\$ Combined
Cash Prepayments	91.00	1,129.83	1,220.83
Check Prepayments	0.00	252.00	252.00
Credit Prepayments	0.00	0.00	0.00
TOTAL PREPAYMENTS:	\$91.00	\$1,381.83	\$1,472.83

CASH RECONCILIATION	\$ Combined
Total Sales	6,472.02
- Accounts Charged	6,236.08
= Cash Sales	235.94
+ Prepayments Received	1,472.83
- Refunds	0.00
= Machine Balance	1,708.77
- Cash in Drawer	1,707.58
DRAWER IS	UNDER \$1.19